



Carbonless Order Form

* FOR ADDITIONAL ORDER FORMS USE THIS AS AN ORIGINAL AND MAKE PHOTOCOPIES - PLEASE USE A SEPARATE ORDER FORM FOR EACH ITEM

Business Name: _____ Contact Person: _____ Your PO. # _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: () _____ Ext.: _____ Fax Line: () _____

Date: _____ RUSH ITEM! (Enclose Add'l \$15%, \$50 minimum)* \$ _____

Ship To Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____ (No PO. Boxes)

PRODUCTION INFORMATION (Please Fill In Blanks or Check Boxes That Apply)

Note - All Parts Must Print Alike on Face OR Backer - NO Contact Screening Available

Quantity (Sets): _____ Finished Size: _____ \$ _____

Standard Color Sequence: 2-Part (White/Canary) 3-Part (White/Canary/Pink)

4-Part (White/Canary/Pink/Goldenrod) 5-Part (White/Green/Canary/Pink/Goldenrod)

Edge Glue on: Top Left Side Right Side Bottom DO NOT EDGE GLUE

Ink Color : Black (Free) Reflex Blue (Add \$9) Process Blue (Add \$9) \$ _____

Red PMS 485 (Add \$9) Burgundy PMS 201 (Add \$9) Sea Green PMS 354 (Add \$9) PMS # _____ (Add \$24)

Back Printing - Add \$15 Setup plus \$14 per 1,000 Sheets (Not Sets) - \$30.00 Min. (All Parts Alike) \$ _____

Back Printing Ink Color(s): _____ (Use same guidelines as above)

Shrink Wrapping - Add 50¢ per Pkg. (max. 500 sheets) Shrink Wrap _____ SETS/Pkg. \$ _____

Hole Drilling - Add \$5.00 Per 1,000 Sheets (Not Sets) For Two or Three-Hole Drilling \$ _____

Crash Numbering - Red Ink (Add \$12 Setup for Black) - 0-500/\$15 - 1000 & Up/\$17 per 1,000 Sheets \$ _____

Starting # _____ Ending # _____ (No Lists of Missing #'s Available)

Perforating: All parts, same position. 0-500/\$15 - 1000 & up/\$17 per 1,000 sheets \$ _____

*Rush service requires advance arrangement, 48 hours on standard forms, 4 days on forms with extra features. Flat fee of \$50 per form or 15% of total job, whichever is more.

PRICE OF FORM: \$ _____

ENCLOSE CAMERA-READY ARTWORK.

ADDITIONAL CHARGES: \$ _____

Send Order To: RCHP.COM
PO. Box 1014
St. Ann, MO 63074
(314) 389-2826

SHIPPING CHARGES: \$ _____

GRAND TOTAL: \$ _____